

Agenda for the Regular Meeting of **May 14, 2025**

I. Welcome/Opening

- A. Meeting to be called to order by Chairman Gisela Bernal – Castro
- B. Roll Call
- C. Public Speaking
- D. Motion to Approve and/or correct minutes of the **April 9, 2025**.

II. Reports

- A. Financial Reports
- B. Motion to approve replenishment of petty cash in the amount of \$249.00 for the period of March 1, 2025, through April 30, 2025.
- C. Motion for payment of outstanding bills listed in this report from the Executive Director in the amount of \$148,043.16 for **May 14, 2025**.
- D. Carla A. Mazza — Executive Director Reports

III. Communications

IV. Old Business

V. New Business

- A. Authorize Purchase of T2 equipment for Midtown Garage/Lot 5
- B. Extend Contract HBC-(electrical services)-two year extension

VI. Adjourn

Please note: Items will be added as warranted prior to scheduled meeting. Any agenda related questions/ inquiries can be forwarded to the Executive Director Carla A. Mazza at cmazza@elizabethparking.org

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on April 9, 2025 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Gisela Bernal – Castro who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 12, 2024.

I . Roll Call:

Present:

Chairman Gisela Bernal – Castro

Vice - Chairman Ezzio A. Bustamante Varea

Commissioner Maritza A. Maseda (via teleconference call)

Commissioner Kelly Taylor

Commissioner John F. Bernal (via teleconference call)

Commissioner George Hernandez (via teleconference call)

Commissioner Matthew D. Rinaldo

Attendance Roll Call —7 Present

Absent: 0

Also, Counsel John B. Moriarty

Executive Director Carla A. Mazza

Operations Manager Carlos J. Alma (via teleconference call)

In compliance with the terms of the Open Public Meeting Law, Chairman Gisela Bernal-Castro opened the floor to the members of the public. With no one present to speak, Chairman Gisela Bernal – Castro closed that portion of the meeting.

II. Motions:

- A. A motion was made by Commissioner John F. Bernal and seconded by Commissioner Kelly Taylor to approve and/or correct minutes of the March 12, 2025 meeting. On a roll call vote, motion carried 6 ayes. Commissioner Matthew D. Rinaldo respectfully abstained.
- B. A motion was made by Chairman Gisela Bernal – Castro and seconded by Commissioner Kelly Taylor to approve the replenishment of Petty Cash. On a roll call vote, motion carried 7 ayes.
- C. A motion was made by Vice - Chairman Ezzio A. Bustamante Varea and seconded by Commissioner Matthew D. Rinaldo to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 7 ayes.

III. Reports:

A. Executive Director Carla A. Mazza

Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Commissioner John F. Bernal and seconded by Commissioner Kelly Taylor. On a roll call vote, motion carried 7 ayes.

IV. Old Business

V. New Business — There being no further business Commissioner Kelly Taylor made a motion, seconded by Chairman Gisela Bernal – Castro to adjourn the meeting at 7:15 P.M. On a roll call vote, motion carried 7 ayes.

APPROVED: May 14, 2025

Gisela Bernal-Castro
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE FOUR MONTH PERIOD ENDED 4/30/25

REVENUES	Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$ 1,617,005	\$ 1,810,000	\$ (192,995)	\$ 5,430,000
VIOLATIONS	147,075	100,000	47,075	300,000
RENTAL REVENUE	212,517	203,925	8,592	611,776
MISCELLANEOUS REVENUE	5,651	8,333	(2,682)	25,000
INTEREST INCOME	38,606	41,667	(3,061)	125,000
TOTAL REVENUE	\$ 2,020,854	\$ 2,163,925	\$ (143,071)	\$ 6,491,776
EXPENSES				
SALARIES & EMPLOYEE BENEFITS	\$ 940,378	\$ 852,067	\$ (88,311)	\$ 2,556,200
INSURANCE	136,585	113,333	(23,252)	340,000
OFFICE EXPENSES	95,545	58,333	(37,212)	175,000
OUTSIDE SERVICES	84,387	56,200	(28,187)	168,600
ADMINISTRATIVE EXPENSES	32,304	31,833	(471)	95,500
OPERATING EXPENSES	397,919	422,000	24,081	1,266,000
INTEREST/PRINCIPAL ON DEBT	605,585	605,585	-	1,816,754
TOTAL EXPENSES	\$ 2,292,703	\$ 2,139,351	\$ (153,351)	\$ 6,418,054
PROJECTED INCREASE TO RESERVE	\$ (271,849)	\$ 24,574	\$ (296,423)	\$ 73,722